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Minutes

Please note that minutes reproduced on this bulletin have not yet been approved as a correct record by the originating body.

Call in arrangements

Any executive decision recorded in this bulletin may be called in for review by the relevant Select Committee, either by the Chairman of that Select Committee or by any five other Councillors. The Committee Manager must be notified of any call in by **27th June 2001**. All decisions not called in by this date will be implemented.

The call in procedure is set out in full in Part 4 of the Council's constitution, 'Select Committee Procedure Rules', paragraph 16.

Portfolio	Housing	
Subject Matter	Housing allocation appeals and management transfers	
Date	13th June 2001	
Place		
Time		
Present	Councillor Mrs EM Hezell Chief Officer: David Ellis Other Officer(s)	
Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision</i>		
None		
Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>		
None		
Consultation <i>Record below all parties consulted in relation to the decision</i>		
None		
Final decisions	Reason(s)	
To: (1) offer Mrs W of Green Road, Sawston , a two-bedroom bungalow at Plantation Road, Sawston (2) award Mr and Mrs X of Hinton Road, Fulbourn , 30 additional points (3) offer Ms Y of Macaulay Avenue, Great Shelford a management transfer	to aid the Council's redevelopment of the sheltered bedsit accommodation at Green Road, Sawston in recognition of the family's personal circumstances, to assist them in being nominated for a forthcoming vacancy in Fulbourn to alleviate neighbour nuisance problems	

(4) offer Mrs Z of Sunderlands Avenue, **Sawston**, a transfer to a two-bedroom bungalow

in recognition of personal circumstances and to enable the Council to carry out substantial refurbishment works to the property

INFORMATION ITEMS

1. NEWS RELEASES

Did you know that the latest stories from the Council can be found on its web site? All news releases are published there when they are sent to the media.

Contact officer: Sally Carroll, Information Officer (01223) 443262

2. PERSONNEL, RESOURCES AND COMMUNICATIONS SELECT COMMITTEE

Members are asked to note that there will be an additional meeting of the Personnel, Resources and Communications Select Committee on Thursday 5th July at 2.00 pm, to consider

- the Council's draft Implementing Electronic Government (IEG) statement
- unused balances.

Contact officer: Gwyneth Price, Committee Clerk (01223) 443030

3. ICT SECURITY

In addition to the physical security measures agreed following a break-in at South Cambridgeshire Hall, the possible implications for data security have been reviewed. Recent changes in the way data is held have already significantly improved security and further measures are being implemented within budget provision. A summary of revised *ICT Security Policy and Usage Guidelines* is to be produced for all users within the next 2 months, at the same time as the launch of the Helpdesk.

Contact officer: Malcolm Wylie, Assistant Director (Information and Communications Technology) (01223) 443100

4. ICT FACILITIES FOR MEMBERS

Consideration is to be given on 17th July 2001 by Councillor Bard, as the portfolio holder, to a policy and specification of the ICT facilities to be provided for Members.

Contact officer: Malcolm Wylie, Assistant Director (Information and Communications Technology) (01223) 443100

5. MOBILE TELEPHONES

Since the report to the former Finance, Resources and Staffing Committee on 1st May 2001, a two-year contract has been agreed with Vodaphone for mobile phone services for the Council's (approximately) 130 mobile telephone users. This does not change over to Pay as you Talk, but reduces the monthly tariff for all users to £6.50

or £9.00, depending on the volume of usage. This is expected to save approximately £6,750 p.a. In addition, all phones will benefit from 20 minutes of free use per month, saving approximately £1,430 p.a.

This saving of about £8,180 represents approximately 38% of the Council's overall mobile telephone expenditure.

At present there are contracts with a number of suppliers and these will continue up to any minimum contractual period. The last changeover to Vodaphone will happen in October 2001.

Contact officer: Philip O'Dell, Assistant Director (Exchequer and Resources)
(01223) 443101